



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 27, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:01 A.M. on Tuesday, June 27, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, Jackie Padilla, Sean Yoder and Gary Sinderson.

Visitor(s) present included Tammy Ammerman and Edward Jacot.

County Personnel present included Dave Lomison, Ken Pendleton, Dale Neff, Lea Sheaffer, and Julia Sprinkle.

CNET staff were present.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the minutes from the Board of Commissioners' meeting held Tuesday, June 20, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEM(S)

A. Commissioner Higgins announced that the check of the week was to Urban Philipsburg Towers, LLC for \$341.67. He made a motion to approve this week's check run in the amount of \$1,266,566.97 dated June 23, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

B. Controller – Margaret Gray requested that the Board approves a representation letter to Maher Duessel in connection with Centre County's audit of financial statements for the year ending December 16, 2016 – Dept. 125

- C. Transportation – Dave Lomison and Ken Pendleton requested that the Board approves the purchase of a 2017 Ford Escape SE AWD for the Office of Aging to add to their existing vehicle fleet. Due to the constant demand this vehicle would help their staff as they go into the field. The cost of the vehicle would be \$21,839 under the PA State Contract Co Stars purchase program from Tri-Star Ford in Tyrone, PA. The cost of purchase would be covered 100% from funds available in the Office of Aging's 2016-2017 Block Grant Funding – Dept. 532.
- D. Commissioners – Margaret Gray requested that the Board approves and signs a waiver of potential conflict of interest for Eckert Seamans with firm client PNC Bank – Dept. 111.
- E. Emergency Communications – Dale Neff requested that the Board reviews a service agreement renewal with NeuStar, Inc. to provide LEAP services (Local Number Portability Enhanced Analytical Platform) to Centre County 9-1-1. The contract total is \$500.00 for the period of July 1, 2017 through June 30, 2018 – Dept. 354.

Commissioner Higgins made a motion to approve items A – E. The motion was seconded by Commissioner Dershem and unanimously approved.

- F. Maintenance – Lee Sheaffer requested that the Board reviews a contract with Simplex Grinnell for the service of the fire alarm system at the Centre County Correctional Facility. The contract total is \$13,098 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.
- G. Children and Youth Services – Julia Sprinkle requested that the Board reviews the following items:
 - i. A contract with Betty Shreckengast Family Childcare to provide childcare services. The total cost is \$1,400 with the source of funding as follows: State \$1,120 and County \$280 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
 - ii. A contract with the Lock Haven YMCA Childcare to provide childcare services. The contract total is \$700 with the source of funding as follows: State \$560 and County \$140 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
 - iii. The Childcare Center at Hortwoods to provide childcare services. The contract total is \$3,600 with the source of funding as follows: State \$2,880 and County \$720 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
 - iv. A contract with Concern to provide foster/residential care services for dependent/delinquent youth. The contract total is \$33,500 with the source of

funding as follows: State \$26,800 and County \$6,700 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.

- v. A contract with Bethany Christian Services of Central PA to provide foster care services for dependent delinquent youth. The contract total is \$85,000 with the source of funding as follows: State \$68,000 and County \$17,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
- vi. A contract with Betty Shreckengast Family Childcare to provide childcare services. The contract total is \$4,000 with the source of funding as follows: State \$3,200 and County \$800 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- vii. A contract with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- viii. A contract with the YMCA of Centre County – Moshannon Valley to provide childcare services. The contract total is \$1,000 which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ix. A contract with the YMCA of Centre County – State College to provide childcare services. The contract total is \$2,000 with the source of funding as follows: State \$1,600 and County \$400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- x. A contract with Kids Court Childcare and Learning Center to provide childcare services. The contract total is \$22,000 with the source of funding as follows: State \$17,600 and County \$4,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xi. A contact with H. Denning Mason, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xii. A contract with The Law Offices of James P. Johnson, Esquire to provide legal services. The contract total is \$18,000 with the source of funding as follows: State \$14,400 and County \$3,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

- xiii. A contract with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$10,000 with the source of funding as follows: State \$8,000 and County \$2,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xiv. A contract with Claire Kimmel, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xv. A contract with Stephanie Cooper, Esquire to provide legal services. The contract total is \$1,000 with the source of funding as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xvi. A contract with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$30,000 with the source of funding as follows: State \$24,000 County \$6,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xvii. A contract with Pamela McCloskey – McCloskey Counseling Center to provide counseling services. The contract total is \$28,000 with the source of funding as follows: State \$22,400 and County \$5,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- xviii. A contact with Kimberly Hamilton, Esquire to provide legal services. The contract total is \$8,000 with the source of funding as follows: State \$6,400 and County \$1,600 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

Commissioner Higgins made a motion to move items F-G to next week's consent agenda. The motion was seconded by Commissioner Dershem and unanimously approved.

VI. CONSENT AGENDA

Commissioner Higgins made a motion to approve the following Consent Agenda items (A-E). The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Children and Youth Services – Request that the Board reviews a data release agreement with Penn State University for the period of January 1, 2017 through December 31, 2017 – Dept. 511.
- B. GIS – Request that the Board reviews a maintenance contract with ESRI for software and technical support as well as software updates. The contract total is \$23,750 for the period of August 22, 2017 through August 21, 2018 – Dept. 155.

C. MH/ID/EI – Request that the Board reviews the following:

- i. A contract between the Penn State Psychological Clinic and the County of Centre. Mental health services provided include outpatient (psychiatric evaluation/medication review, individual psychotherapy, and psychological testing) and community services (in-school and Centre County Correctional Facility). Intellectual disability services include eligibility determination record review and testing. The contract total is \$34,000 which is funded as follows: State \$32,433 and County \$1,567 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- ii. A contract between The Advocacy Alliance and the County of Centre. Intellectual disability services include incident management and representative payee. Mental health services include representative payee and the provision of C/FST (Consumer/Family Satisfaction Team) surveys. The contract total is \$29,023 which is funded as follows: State \$27,685 and County \$1,338 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- iii. A letter of agreement between Carl Frels and the County of Centre. Intellectual disability services include deaf interpreter services. The contract total is \$8,000 which is funded as follows: State \$7,631 and County \$369 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- iv. A contract between Centre County Youth Service Bureau and the County of Centre. Mental health services include housing support (de-clutter) and family support (children/adolescent respite). The contract total is \$38,000 which is funded as follows: State \$36,248 and County \$1,752 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- v. A contract between Community Integrations LLC and the County of Centre to provide emergency transportation services. The contract total is \$7,500 which is funded as follows: State \$7,154 and County \$346 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

D. Planning – Request that the Board reviews the following items:

- i. Memorandum of understanding for the Final Land Development Plan for Handy Delivery Storage; CCPCDO File No. 87-17. This proposal constitutes a final plan submission showing the development of two (2) buildings, one being a 25' x 150' (3,750 sq. ft.) mini-storage facility and the other being a 40' x 110' (4,400 sq. ft.) warehouse facility along with a vehicle storage parking lot as well corresponding infrastructure to service the proposed land development activity; located along High Tech Road (T-785) in the Airport Park Development in Benner Township – Dept. 151.

ii. Memorandum of Understanding for the Final Land Development Plan for Samuel B. and Linda S. King (Furniture Manufacturing Facility); CCPCDO File No. 65-17. This proposal constitutes a Final Plan submission showing the furniture manufacturing facility (7,296 sq. ft.) and a proposed barn (2,160 sq. ft.) as well corresponding infrastructure to service the proposed land development activity; located off of Tattletown Road (State Route 2016) on Tax Parcel No. 22-2-46H in Penn Township just east of Millheim Borough – Dept. 151.

iii. Memorandum of Understanding for the Final Land Development Plan of Lands of PNW, Inc. for Track N' Trail; CCPCDO File No. 13-16. This proposal constitutes a final plan submission showing the development of a 28,000 square foot commercial building as well corresponding infrastructure to service the proposed land development activity; located along Skytop Mountain Road (State Route 3042) in Worth Township – Dept. 151.

E. Risk Management – Request that the Board review three Broker of Record letters authorizing USI Insurance Services to solicit proposals for group healthcare benefits on behalf of Centre County to participating health insurers – Dept. 112.

VII. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,664 registered voters in Centre County. The precinct of the week was Ferguson West #52 with 1,051 registered voters. In the May Municipal Primary there were 354 ballots cast with a 29.16% voter turnout.
- B. Commissioner Pipe announced that the Centre County Government Offices will be closed on Tuesday, July 4th to celebrate Independence Day. The next Board of Commissioners' Meeting will be held on Tuesday, July 11, 2017 at 10:00 AM in Room 146WB.

VIII. There were no executive sessions to report.

IX. MEETING SCHEDULE

Tuesday, June 27, 2017

BOC – 10:00 AM – Room 146WB

Department Head Meetings – 1:30-3:30 PM – Room 144WB

Wednesday, June 28, 2017

MH – SEDA-COG Board Meeting – 1:00 PM – Lewisburg

SD – RSVP Advisory Council – 1:30 PM – Room 146WB

MP – Victory Empower Boot Camp Fitness Ribbon Cutting – 2:00 PM - Bellefonte

Thursday, June 29, 2017

BOC – Finance Committee – 9:00 AM - Room 146WB
BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED
BOC – Retirement Board – 11:00 AM – Room 146WB
Department Head Meetings – 1:30-2:30 PM – Room 144WB

X. ELECTION ANNOUNCEMENTS

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdraw by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day to withdraw by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XI. QUESTIONS FROM THE PRESS

Commissioner Dershem announced that Centre County was served paperwork on Friday, June 23, 2017 from Rogers Castor filed in Montgomery County Court seeking damages of more than \$50,000. The Commissioners noted that there is no contract in place with Rogers Castor nor was there a salary board action on any items for Rogers Castor. The County received a bill last year that was denied payment.

- XII. Motion by Commissioner Higgins to adjourn at 10:31 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator